**PARTE II**

**INFORMACIÓN TÉCNICA DE LA CONTRATACIÓN**

1. CONVOCATORIA Y DATOS GENERALES DEL PROCESO DE CONTRATACIÓN

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1.    CONVOCATORIA** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Se convoca a la presentación de propuestas para el siguiente proceso:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | |  | | |  | | | |  |  |  | |  |  |  |  | |  | | |  |  |  | | | | | |  |  | |  |  |  |  |  | |  |  | |
| **Entidad Convocante** | | | | **:** | | MINISTERIO DE COMUNICACIÓN | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
|  | | | |  | |  | | | | |  |  |  | |  |  |  |  | |  | | |  |  |  | | | | | |  |  | |  |  |  |  |  | |  |  | |
| **Modalidad de Contratación** | | | | **:** | | **Apoyo Nacional a la Producción y Empleo** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
| **CUCE** | | | | **:** | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | 1 | 6 | - | 0 | 0 | 8 | 7 | - | 0 | 0 | - | 7 | 0 | 2 | 6 | 3 | 8 | - | 2 | - | 1 |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Código interno que la entidad utiliza para Identificar al proceso** | | | | **:** | | MC-UP-SG-ANPE N° 038/2016 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
|  | | | |  | |  | |  | | | |  |  | |  |  |  |  | |  | | |  |  |  | | | | |  | |  | |  |  |  |  |  | |  |  | |
| **Objeto de la contratación** | | | | **:** | | PRODUCCIÓN DE UN DOCUMENTAL: INFORME GUBERNAMENTAL A 10 AÑOS DE LA REFUNDACIÓN DEL ESTADO PLURINACIONAL DE BOLIVIA***(SEGUNDA CONVOCATORIA)*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
|  | | | |  | |  | | | |  | |  |  | |  |  |  |  | |  | | |  |  |  | | | | |  | |  | |  |  |  |  |  | |  |  | |
| **Método de Selección y Adjudicación** | | | | **:** | |  | | | | a) Precio Evaluado Más Bajo | | | | | | | | | |  | |  | | | | | | | X | b) Calidad, Propuesta Técnica y Costo | | | | | | | | | | | | |
|  | | | |  | |  | | |  | | |  |  | |  |  |  |  | |  | | |  |  |  | | | | |  | |  | |  |  |  |  |  | |  |  | |
| **Forma de Adjudicación** | | | | **:** | | ***Por el total*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
|  | | | |  | |  | | | | |  |  |  | |  |  |  |  | |  | | |  |  |  | | | | | |  |  | |  |  |  |  |  | |  |  | |
| **Precio Referencial** | | | | **:** | | ***Bs199.500,00 (Ciento Noventa y Nueve Mil Quinientos 00/100 Bolivianos)*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
|  | | | |  | |  | | | | |  |  |  | |  |  |  |  | |  | | |  |  |  | | | | | |  |  | |  |  |  |  |  | |  |  | |
| **La contratación se formalizará mediante** | | | | **:** | | ***Contrato*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
|  | | | |  | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
|  | | | |  | |  | | | | |  |  |  | |  |  |  |  | |  | | |  |  |  | | | | | |  |  | |  |  |  |  |  | |  |  | |
| **Garantía de Cumplimiento**  **de Contrato**  ***(Suprimir en caso de que la contratación se formalice mediante Orden de Servicio***) | | | | **:** | | El proponente adjudicado deberá constituir la garantía del cumplimiento de contrato o solicitar la retención del 7% en caso de pagos parciales. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
|  | | | |  | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  |  | |  |  | |
| **Señalar para cuando es el requerimiento del servicio general** | | | | **:** | | X | | | | 1. Servicios Generales para la gestión en curso. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | |  | | | |  | |  |  | |  |  |  |  | |  | | |  |  |  | | | | | |  |  | |  |  |  |  |  | |  |  | |
|  | |  | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | |  | | | |  | |  |  | |  |  |  |  | |  | | |  |  |  | | | | | |  |  | |  |  |  |  |  | |  |  | |
| **:** | |  | | | | 1. Servicios Generales recurrentes para la próxima gestión (el proceso llegará hasta la adjudicación y la formalización de la contratación estará sujeta a la aprobación del presupuesto de la siguiente gestión. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | |
|  | | | |  | |  | | | |  | |  |  | |  |  |  |  | |  | | |  |  |  | | | | | |  |  | |  |  |  |  |  | |  |  | |
| **Organismo Financiador** | | | | **:** | | **Nombre del Organismo Financiador** | | | | | | | | | | | | | |  | | |  |  |  | | | | | | **% de Financiamiento** | | | | | | | | | |  | |
|  | | | |  | | *(de acuerdo al clasificador vigente)* | | | | | | | | | | | | | |  | | |  |  |  | | | | | |  |  | |  |  |  |  |  | |  |  | |
|  | | | |  | | TGN | | | | | | | | | | | | | | | | | | |  | | | | | | 100% | | | | | | | | | |  | |
|  | | | |  | |  | | | | | | | | | | | | | | | | | | |  | | | | | |  | | | | | | | | | |  | |
|  | | | |  | |  | | | | | | | | | | | | | | | | | | |  | | | | | |  | | | | | | | | | |  | |
|  | | | |  | |  | | | | |  |  |  | |  |  |  |  | |  | | |  |  |  | | | | | |  |  | |  |  |  |  |  | |  |  | |
| **Periodo de provisión del servicio**  **(**días calendario) | | | | **:** | | ***El plazo de prestación del servicio será de 11 días calendario a partir de la suscripción del contrato.*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
|  | | | |  | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  |  | |
| **Lugar de Prestación del Servicio** | | | | **:** | | ***DE ACUERDO A ESPECIFICACIONES TÉCNICAS*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  |  | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
| **2.    INFORMACIÓN DEL DOCUMENTO BASE DE CONTRATACIÓN (DBC)** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
| **Los interesados podrán recabar el Documento Base de Contratación (DBC) en el sitio Web del SICOES y obtener información de la entidad de acuerdo con los siguientes datos:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | |  | |  | | | |  |  |  | |  |  |  |  | |  | | |  |  |  | | | | | |  |  | |  |  |  |  |  | |  |  | |
| **Domicilio fijado para el proceso de contratación por la entidad convocante** | | | | | **:** | | Calle Potosí N° 1220 esq. Ayacucho | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
|  | | | | |  | |  | | | | | | | |  |  |  |  | |  | | | |  |  | | | | | |  |  | |  | | |  |  | |  |  | |
|  | | | | |  | | *Nombre Completo* | | | | | | | | |  | *Cargo* | | | | | | | | | | | | | |  | *Dependencia* | | | | | | | | |  | |
| **Encargado de atender consultas** | | | | | **:** | | Mariana Villarroel Cusicanqui | | | | | | | | |  | Directora General de Estrategias | | | | | | | | | | | | | |  | Viceministerio de Políticas Comunicacionales | | | | | | | | |  | |
|  | | | | |  | |  | | | |  |  |  | |  |  |  |  | |  | | |  |  |  | | | | | |  |  | |  |  |  |  |  | |  |  | |
| **Horario de atención de la Entidad** | | | | | **:** | | 08:30 a 12:00 - 14:30 a 19:00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
|  | | | | |  | |  | | | |  |  |  | |  |  |  |  | |  | | |  |  |  | | | | | |  |  | |  |  |  |  |  | |  |  | |
| **Teléfono:** | | 2200402  2200430 | **Fax:** | | 2204446  Int 400 | | | | | | | | | **Correo electrónico para consultas:** | | | | | | | | | | | | | | \_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | | |  | |
|  | | | | |  | |  | | | |  |  |  | |  |  |  |  | |  | | |  |  |  | | | | | |  |  | |  |  |  |  |  | |  |  | |
| **3.    CRONOGRAMA DE PLAZOS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **El cronograma de plazos previsto para el proceso de contratación, es el siguiente:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **#** | **ACTIVIDAD** | | | | | | | | | | | | | | | | | |  | | **FECHA** | | | | |  | **HORA** | | | | | |  | **LUGAR Y DIRECCIÓN** | | | | | | | |  |
|  | | *Día/Mes/Año* | | | | |  | *Hora: Min* | | | | | |  |  |
|  |  | | | | | | | | | | | | | | | | | |  | |  | | | | |  |  | | | | | |  |  | | | | | | | |  |
| **1** | Publicación del DBC en el SICOES y la Convocatoria en la Mesa de Partes | | | | | | | | | | | | | | | | | | **:** | | 02/12/16 | | | | |  |  | | | | | |  | Calle Potosí N° 1220 esq. Ayacucho | | | | | | | |  |
|  |  | | | | | | | | | | | | | | | | | |  | |  | | | | |  |  | | | | | |  |  | | | | | | | |  |
| **2** | Inspección Previa*(No es obligatoria)* | | | | | | | | | | | | | | | | | | **:** | | N/A | | | | |  |  | | | | | |  | NO APLICA | | | | | | | |  |
|  |  | | | | | | | | | | | | | | | | | |  | |  | | | | |  |  | | | | | |  |  | | | | | | | |  |
| **3** | Consultas Escritas *(No son obligatorias)* | | | | | | | | | | | | | | | | | | **:** | | N/A | | | | |  |  | | | | | |  | NO APLICA | | | | | | | |  |
|  |  | | | | | | | | | | | | | | | | | |  | |  | | | | |  |  | | | | | |  |  | | | | | | | |  |
| **4** | Reunión Informativa de Aclaración *(No es obligatoria)* | | | | | | | | | | | | | | | | | | **:** | | N/A | | | | |  |  | | | | | |  | NO APLICA | | | | | | | |  |
|  |  | | | | | | | | | | | | | | | | | |  | |  | | | | |  |  | | | | | |  |  | | | | | | | |  |
| **5** | Fecha límite de presentación y Apertura de Propuestas | | | | | | | | | | | | | | | | | | **:** | | 08/12/16 | | | | |  | Presentación:  10:00  Apertura:  10:30 | | | | | |  | Presentación:  Calle Potosí N° 1220 esq. Ayacucho en Planta Baja en Oficinas de la ORDC.  Apertura:  Calle Potosí N° 1220 esq. Ayacucho Piso 7 – Área de Contrataciones | | | | | | | |  |
|  |  | | | | | | | | | | | | | | | | | |  | |  | | | | |  |  | | | | | |  |  | | | | | | | |  |
| **6** | Presentación del Informe de Evaluación y Recomendación al RPA | | | | | | | | | | | | | | | | | | **:** | | 09/12/16 | | | | |  | 18:00 | | | | | |  | Calle Potosí N° 1220 esq. Ayacucho Piso 7 – Oficina RPA | | | | | | | |  |
|  |  | | | | | | | | | | | | | | | | | |  | |  | | | | |  |  | | | | | |  |  | | | | | | | |  |
| **7** | Adjudicación o Declaratoria Desierta | | | | | | | | | | | | | | | | | | **:** | | 12/12/16 | | | | |  |  | | | | | |  |  | | | | | | | |  |
|  |  | | | | | | | | | | | | | | | | | |  | |  | | | | |  |  | | | | | |  |  | | | | | | | |  |
| **8** | Notificación de la Adjudicación o Declaratoria Desierta | | | | | | | | | | | | | | | | | | **:** | | 12/12/16 | | | | |  |  | | | | | |  |  | | | | | | | |  |
|  |  | | | | | | | | | | | | | | | | | |  | |  | | | | |  |  | | | | | |  |  | | | | | | | |  |
| **9** | Presentación de documentos para la formalización de la contratación | | | | | | | | | | | | | | | | | | **:** | | 16/12/16 | | | | |  |  | | | | | |  |  | | | | | | | |  |
|  |  | | | | | | | | | | | | | | | | | |  | |  | | | | |  |  | | | | | |  |  | | | | | | | |  |
| **10** | Suscripción de Contrato o emisión de la Orden de Servicio | | | | | | | | | | | | | | | | | | **:** | | 16/12/16 | | | | |  |  | | | | | |  |  | | | | | | | |  |
|  |  | | | | | | | | | | | | | | | | | |  | |  | | | | |  |  | | | | | |  |  | | | | | | | |  |

Todos los plazos son de cumplimiento obligatorio, de acuerdo con lo establecido en el artículo 47 de las NB-SABS.